



United States District Court Eastern District of Washington

Waiving CJA Case Compensation Maximums & Creating a CJA-26 Voucher

Payments in excess of CJA compensation maximums may be made to provide fair compensation in cases involving extended or complex representation when so certified by the presiding judge and approved by the circuit. As soon as counsel believes it will be necessary to exceed the maximum fees allowed, counsel first must seek a finding that the case is "extended" or "complex" through submission of the CJA 26 form.

STEP	ACTION
1	Create a CJA 26 in eVoucher
2	<p>Basic Info Tab – Complete all fields</p> <p>The "amount requested" should be the ADDITIONAL amount requested above the previously authorized budget, be it over the initial \$12,100 statutory maximum, or as a second or third supplemental CJA-26. The hours should reflect the amount being requested in the CJA-26 and how the attorney thinks the funding will be allocated - not the case total.</p> <div style="border: 1px solid #ccc; padding: 10px; background-color: #e6f2ff;"> <p>Amount Requested <input type="text" value="5000.00"/> * Amount Approved <input type="text"/></p> <p>Pre Trial Hours <input type="text" value="0.0"/> Trial Hours <input type="text" value="0"/> Sentencing Hours <input type="text" value="2.0"/> Other In-Court Hours <input type="text" value="0"/> Out-Of-Court Hours <input type="text" value="30.0"/></p> <p>Number of Counts <input type="text" value="3"/> Number of Co-Defendants <input type="text" value="7"/></p> <p>Other Pending Cases <input type="text" value="None"/></p> <p>Sentencing Guideline Range <input type="text"/></p> <p>Mandatory Minimum Found <input type="checkbox"/></p> </div> <p>*Click SAVE*</p>
3	<p>Justification Tab – Enter detailed information in the text fields, stating what makes the case unusual or more expensive so as to justify the excess compensation. *Click SAVE*</p>
4	<p>Documents Tab – Attach any supporting documents you may have to support your claim. All documents must be submitted in PDF format and must be 10 MB or less. <u>If you have not yet submitted any CJA-20 vouchers, it would be helpful if you would attach a copy of your current draft first interim CJA-20.</u> *Click SAVE*</p>
5	<p>Confirmation Tab - In the Public/Attorney Notes field, you can include any notes to the court. Select the check box to swear and affirm to the accuracy of the authorization, which automatically time stamps it. Click Submit.</p> <div style="border: 1px solid #ccc; padding: 10px; background-color: #e6f2ff;"> <p style="color: red; font-size: small; text-align: center;">Attention: The notes you enter will be available to the next approval level.</p> <p>Public/Attorney Notes <input style="width: 100%;" type="text"/></p> <p><input checked="" type="checkbox"/> I swear and affirm the truth or correctness of the above statements</p> <p style="font-size: x-small;">Date: 4/20/2020 22:27:34</p> <div style="text-align: right; border: 1px solid #ccc; padding: 5px; display: inline-block;"> </div> </div> <p style="font-size: x-small; margin-top: 5px;"> <input type="button" value="First"/> <input type="button" value="Previous"/> <input style="border: 2px solid red;" type="button" value="Next"/> <input type="button" value="Last"/> <input type="button" value="Save"/> <input type="button" value="Delete Draft"/> <input type="button" value="Audit Assist"/> </p>